HOUSE OF EVENTS HOME OF YOUR INDUSTRY

INCLUDED FACILITIES // MEETING ROOMS

C-ROOMS, D-ROOMS, E-ROOMS, F-ROOMS, G-ROOMS, L-ROOMS, EMERALD ROOM

RAI PERSONEEL

Account Manager	
Event Manager	
First Aid Officer	

SERVICES

Cleaning	The room and lounges, excluding exhibitor stands, once per day
Fixed toilet location	Including cleaning
First aid station	
RAI Wi-Fi	
IT infrastructure	
Electricity infrastructure	
Business centre	Located in the Elicium Passage, Entrance D -1
Baby care lounge and prayer room	Located in the Elicium Passage, Entrance D -1

MATERIALS

One set up	Including standard tables, chairs and a board table
Lectern	
Beamer or LED screen	With connection cable and one time assistance to connect the laptop
in smaller-sized rooms	to the beamer or LED screen
Fixed projection screen	In rooms with a beamer
Darkening of rooms	
Sunscreens	
Room lighting	

rai AMSTERDAM

Audio system	Speakers with amplifier
	• Connection of sources to this system only with additional staff from RAI preferred partner
Technical cabin	In a limited number of rooms
	• Use only with additional staff from RAI preferred partner
Stage	• Fixed in the Emerald Room
	• Optional in E102 (8 x 4 x 0.6 m)
Room climate control	Heating or cooling
Rubbish bins	
Mobile RAI registration desk	Including registration desk signs
Flipchart	Including whiteboard
Cord separation	Max. 25 m
Coatracks	
Meeting toolkit	Only in the D-rooms

RAI MEDIA PACKAGE

Your event text	Default RAI template with red background
	• On monitors next to the room
	• On display at the reception on the ground floor (one name, max. 23 characters per room, per day)
	• On display in the lounges on the relevant floors, where available (one name, max. 23 characters per room, per day)
RAI accommodation logo	For all your communications